

## Student Catalog

# Certified Internal Auditor (CIA)



## Program Objectives & Overview

### CIA Exam Review:

Morgan has partnered with PRC to offer an interactive and comprehensive study experience combining powerful practice tools with expert instruction for rigorous preparation. Morgan offers the CIA exam review courses in the following study formats for both business to business and business to consumer channels:

- **Live** – (applicable in specific cities) The live classroom format offers a structured schedule and live personal interaction with instructors and peers. Students can ask questions, get study tips and instructor support, along with accessing all the study tools available in the self-study software.
- **Live Online** – Morgan's Live Online course lectures provide the same structured schedule and real-time access to instructors, but in a virtual classroom format available anywhere in the world with reliable internet access
- **Self-Study Online** – if Students don't have the time for the live course, or wish to study on their own pace

Morgan's CIA Exam Review courses are not required to be eligible to take the CIA exam. While students may opt to complete all available course modules, this program is designed to help students identify and focus on areas where supplemental study will increase likelihood of passing the CIA exam. Therefore, Morgan does not issue course grades, track academic progress nor award a degree or diploma at course completion.

### CIA Review Course Descriptions

#### Part 1: Internal Audit Fundamentals

This course prepares students to pass part 1 of the CIA exam. Topics include:

1. Foundations of Internal Auditing
2. Independence and Objectivity
3. Proficiency and Due Professional Care
4. Quality Assurance and Improvement Program
5. Governance, Risk Management, and Control
6. Fraud Risks

#### Part 2: Internal Audit Engagement

This course prepares students to pass part 2 of the CIA exam. Topics include:

1. Managing the Internal Audit Activity
2. Planning the Engagement
3. Performing the Engagement
4. Communicating Engagement Results
5. Monitoring Progress.

### Part 3: Internal Audit Function

This course prepares students to pass part 3 of the CIA exam. Topics include:

1. Business Acumen
2. Information Security
3. Information Technology
4. Financial Management

#### **Eligibility to Sit for the CIA Exam:**

The CIA exam and credential are administered by the IIA. The IIA publishes its eligibility requirements to earn the CIA credential on their website. It is the CIA Exam candidate's responsibility to determine whether the IIA requirements to earn a CIA credential have been met. CIA Exam review courses are not required to be eligible to sit for the exam and are solely intended to help a student prepare for the exam through supplemental review material.

Learn more about the IIA's CIA Exam eligibility requirements by visiting:

<https://www.theiia.org/en/certifications/cia/eligibility-requirements/>

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## **Policies**

#### **Unlimited Access to Powers Up until you pass**

Powers Up<sup>®</sup> access is valid for 18 months and extended free of charge upon request provided the following conditions are met.

- (a) powers Up<sup>®</sup> used personally by the candidate and strictly not for corporate and/or training institute licenses.
- (b) Candidate attempts the exam at least once every 12-month period providing proof of attempt and results.
- (c) Candidate must have used his online access within the last 12 months.
- (d) Subject to the general PRC Terms and Conditions of use

#### **Cancellations and Refunds:**

##### **Termination Right**

You may terminate the license, enrolment, service, or subscription at any time, however, whether You receive a refund is based on Morgan's Refund Policy set forth below.

##### **Refund Policy**

Requests for a refund must be made in writing within Thirty (30) days from Your date of purchase explaining the reasons for cancellation and before activation of the access. No refunds will be accepted after attending the first lecture or activation of the access. Morgan will issue the refund, minus any non-refundable fees within thirty days from request (or from date of printed materials return, if applicable). Refund will be issued, after deducting any non-refundable fees or CPE completed course fees outlined below, within thirty days from request. Refunds are only issued for the full bundle purchased and are not subject to partial refunds based on lack of utilization of bundle features, such as Live or Live Online instruction or tutoring. For CPE Subscription/Certificates refunds will be pro-rated based upon the number of completed

courses or webcasts. Each completed course or webcast will be assessed at the existing “per course” rate and deducted from the refund amount. All terminations and requests for refunds must be made in writing to the local office. Business hours and contact information are available on our Contact Us page.

### **Refunds for Programs Which Include Printed Materials**

Upon notice of cancelation, if the program included printed materials (i.e., textbooks and/or flashcards, etc.), You must return all printed materials within ten (10) business days from the date of cancellation to receive the refund. Upon receipt of such printed materials, refund for tuition will be issued, after deducting any non-refundable fees outlined below, within thirty (30) days. The shipping costs to return printed materials is Your sole responsibility. All textbooks should be returned to the local office. For the avoidance of doubt, any content the You printed or materials the You downloaded related to any of Morgan’s program may not be transferred or sold to another person.

### **Non-Refundable Items**

All stand-alone products such as printed flashcards, content and materials, textbook, supplemental multiple choice questions, and California State University Courses (credits) are non-refundable ancillary products. Flex Pay installment fees and shipping fees including fees for tuition waiver “Becker Promise” are non-refundable. The refund will deduct these fees at original standard standalone price “Self-study Price” excluding any discounts price or bundled price with courses. Self-study products and stand-alone ancillary products purchased are nonrefundable.

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## **Student Feedback**

Candidates may send comments or complaints regarding the course, instructors or any other feedback on [customersupport@morganintl.com](mailto:customersupport@morganintl.com)

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## **Academic Policies**

### **CIA Exam Review:**

#### **Entrance Requirements**

Any student may purchase the CIA Exam Review course at any time and there are no prerequisites or entrance requirements. There are no deadlines for purchasing the course.

### **Previous Credit**

Morgan is not a degree or diploma granting institution and does not grant credit for previous education, training, or experience.

### **Academic Progress and Certificates of Attendance**

The purpose of Morgan is to prepare students for the corresponding licensure exam.

Therefore, while Morgan does provide visibility to individual course progression through the course software, Morgan does not issue grades, track formal academic progress, nor award degrees or diplomas at course completion. Completion of the program is not required to be

eligible to sit for the corresponding licensure exam. Certificates of attendance for exam review programs may be requested for individual purposes (such as employer verification).

### **Attendance**

Viewing pre-recorded lectures in the Learning Management System or attending Live or Live Online lectures is encouraged as an essential component of preparing for the Exam, but is not required, as Morgan does not track standards of academic progress.

## **Publicity Waiver & Release Disclosure**

**By enrolling in this course, the student:**

(1) grants to Morgan its parent, subsidiary and affiliated companies, agents, licensees, and designees, including their successors and assigns, the absolute, royalty free, irrevocable, worldwide, right and permission, with respect to any testimonial (written or oral), photographs, film, video or other images, or sound recordings taken by Morgan:

- (a) To use, re-use, publish, re-publish, copy, modify, display, and create derivative works in whole or in section, individually or in conjunction with other photographs, images, recordings, or testimonials in any medium (including without limitation, in print and on the Internet) and for any purpose whatsoever, including, without limitation in advertising, marketing, publications, electronic distribution, and the Internet and for any other commercial purpose; and
- (b) To use the student's name in connection therewith if Morgan so chooses; and
- (c) To copyright the same in the name of Morgan, or any other name that Morgan may choose.

(2) waives all rights to such photographs, film, video or other images, sound recordings, or testimonial and assigns all such rights to Morgan.

**If the student is under the age of 18, the parent or legal guardian's signature indicates that he/she and the student have read, understand, and agree to be bound by the terms of this disclosure.**

The student understands that there will be no compensation for the permitted use of any testimonial (written or oral), photographs, film, video or other images, or sound recordings taken by Morgan or of the student's name.

The student releases and discharges Morgan, its successors, assigns and any designee (including any agency, client, broadcaster, periodical, or other publication) from all claims and demands arising out of or in connection with the use of such photographs, film, video or other images, sound recordings, or testimonial, including but not limited to any claims for defamation, invasion of privacy, right of publicity, emotional distress, or any similar

right. Furthermore, the student represents and warrants that any testimonial given is original and does not infringe upon copyright or proprietary rights of another person or entity.



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