

Spring 2009 SHRM LS PHR/ SPHR Schedule

May / June 09 Testing Window

Module	Topic	Classes	
		Monday 6:00pm-9:00pm	Thursday 6:00pm-9:00pm
	Orientation + Application Session	5-Jan	
HW	Complete Pre - Test		
1	The Role of Human Resources in Organizations / The Strategic Planning Process		8-Jan
1	Assessing the Internal Environment	12-Jan	
1	Scanning the External Environment		15-Jan
HW	Complete Module 1 - Test 1		
1	Evaluating HR's Strategic Contributions	19-Jan	
1	Ethical Issues Affecting Organizations		22-Jan
1	HR & the Legistaltive & Regulatory Environment	26-Jan	
HW	Complete Module 1 - Test 2		
ME	Strategic Management In-Class Mock Test	29-Jan	
2	Key Legislation Affecting Employee Rights, Privacy, and Consumer Protection	2-Feb	
2	Equal Employment Opportunity / Affirmative Action		5-Feb
2	Gender Discrimination & Harrasement in the Workplace/Organizational Staffing Requirements	9-Feb	
HW	Complete Module 2 - Test 1		
2	Job Analysis & Documentation / Recruitment		12-Feb
2	Flexible Staffing / Selection & Retention	16-Feb	
2	Organizational Exit / Employee Records Management		19-Feb
HW	Complete Module 2 - Test 2		
ME	"Workforce Planning and Employment" In-Class Mock Test	23-Feb	
3	Key Legislation/HR Development & the Org/Organizational Development Initiatives		26-Feb
3	Adult Learning & Motivation/ Training & Development	2-Mar	
HW	Complete Module 3 - Test 1		
3	Talent Management / Developing Leaders		5-Mar
3	Performance Management	9-Mar	
HW	Complete Module 3 - Test 2		
ME	"Human Resources Development" In-Class Mock Test	12-Mar	
4	Key Compensation Legislation / Total Rewards & the Strategic Focus of the Org	16-Mar	
4	Compensation Structure / Compensation Systems		19-Mar
4	Compensation Systems / Introd to Benefit Programs & Key Benefits Legistlation	23-Mar	
HW	Complete Module 4 - Test 1		
4	Government - Mendated Benefits / Deferred Compensation Plans		26-Mar
4	Heath Care Benefits / Other Nonstatutory Benefits	30-Mar	
4	ONB/ Compensation&Benefits Programs for Intern Employees/ Evaluating TR		2-Apr
HW	Complete Module 4 - Test 2		
ME	"Total Rewards" In-Class Mock Test	6-Apr	
5	Laws Affecting Employee &LR/ Employee R &Organ Culture/Employee Involvement Strategies		9-Apr
5	Measuring Employee Attitudes/Policies, Procedures&Work Rules/Discipline&Complaint Resolution	13-Apr	
5	Labor Relations Legistlations & Union Organizing		16-Apr
HW	Complete Module 5 - Test 1		
5	Union Labor Practices	20-Apr	
5	Collective Barganing		23-Apr
5	Strickes & Secondary Boycotts	27-Apr	
HW	Complete Module 5 - Test 2		
ME	"Employee and Labor Relations" In-Class Mock Test	30-Apr	
6	Organizational Risk / Key Legistlation	4-May	
HW	Complete Module 6 - Test 1		
6	Safety / Health		7-May
6	Security / Privacy	11-May	
HW	Complete Module 6 - Test 2		
ME	"Risk Management" In-Class Mock Test	14-May	
RS	Review Session 1	Saturday 16-May	
RS	Review Session 2	Sunday 17-May	
RS	Review Session 3	Monday 18-May	
FE	Final Mock Exam	21-May	

The Above Schedule is subject to change, please contact our office for further details.

Last Updated: 05/07/2008